

**PAWAR PUBLIC SCHOOL, DOMBIVALI**

**SEATS AVAILABLE FOR GRADE 1 FOR THE ACADEMIC YEAR 2021-2022**

Total Seats	20
Seats reserved as per the Right to Education	05
Seats available for present Admission Process	15

**(The Right to Education Act is an Act (RTE Act) passed by the Government of India. It is mandatory for all non-minority educational institutes to reserve 25% seats under the RTE Act. These seats are to be allotted as per the government regulations and the school has no jurisdiction over these seats.)**

*T. Chandhury*

**PAWAR PUBLIC SCHOOL, DOMBIVALI**

**Important Dates for Grade 1 Admission for the Academic Year 2021 - 2022**

	<b>Start Date &amp; Time</b>	<b>End Date &amp; Time</b>
Filling up of Online Admission Forms	10:00 a.m. on Saturday, 7 <sup>th</sup> November, 2020	10:00 p.m. on Monday, 9 <sup>th</sup> November, 2020 or 100 Online Admission Forms, whichever is earlier.
Candidates selected through lottery will be informed through an email from school	Friday, 27 <sup>th</sup> November, 2020	
Submission of documents and payment of fees	Monday, 7 <sup>th</sup> December, 2020 as per the allotted time slot	Tuesday, 8 <sup>th</sup> December, 2020 as per the allotted time slot

*T. Chandhury*

**PAWAR PUBLIC SCHOOL, DOMBIVALI**  
**(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi**  
**vide Affiliation No – MA208/2017)**  
**Admission Notice for Grade 1 for the Academic Year 2021 – 2022**

1. **Total Seats Available** : 15 only

2. **Eligibility Criteria for Admission:-**

Grade	Eligibility Criteria
Grade 1	6 Years complete as on 31 <sup>st</sup> December, 2021 (All children born between 1 <sup>st</sup> January, 2015 and 31 <sup>st</sup> December, 2015) (All Children born between 1 <sup>st</sup> October, 2014 and 31 <sup>st</sup> December, 2014 are also eligible if they have completed Sr. KG)

Age Criteria is as per the Maharashtra Government Resolution No. MISC – 9814/PRA.KRA.160/S.D.1 dated 21/01/2015, 23/01/2015, 25/01/2017 and RTE – 2018/PRA.KRA.180/S.D-1 dated 18/09/2020.

3. **Preference for Admission:**

- a) **Staff Children and Siblings** of our existing students of the right age group and who will complete the admission process as per the schedule. **Cousins will not be considered as siblings.**
- b) Flat Owners of Casa Rio / Casa Rio Gold, Palava
- c) Flat Owners of Casa Bella / Casa Bella Gold, Palava
- d) Tenants of Casa Rio, Casa Rio Gold, Palava
- e) Tenants of Casa Bella / Casa Bella Gold, Palava
- f) Owners of Lodha Elite, Lodha Freshia and Lakeshore Greens
- g) Other residents of Dombivali

4. **Admission Process:**

- The Online Admission Forms for Grade 1 will be available from **10:00 a.m. on Saturday, 7<sup>th</sup> November, 2020 to 10:00 p.m. on Monday, 9<sup>th</sup> November, 2020** to the first 100 *ELIGIBLE* candidates on **www.ppsdombivali.com**.
- The Online Admission Form Fee is **₹ 500/- (Non-refundable)**
- After filling up the online admission form and making the payment for the form, a single PDF file will be generated and emailed to you within two working days containing the Administration Copy and the Teacher's Copy of the filled form along with the Medical History Sheet Form and the Parental Consent Form. A payment receipt will also be generated. **Kindly download and save the Admission Form and Payment Receipt and print them subsequently.**
- Parents of selected candidates decided through a Lottery system will be informed through an email to meet the Principal for an Informal interaction and submission of documents and fees.
- Parents of selected candidates will have to visit the school administration office with the hard copies of the completely filled Admission Form (Administration Copy and Teacher's Copy), the Medical History Sheet with Stamp and Signature of the Medical Practitioner, the Parental Consent Form, the Cancellation of Admission and Refund Policy and all the required documents for the payment of fees. If the documents do not fulfill the eligibility criteria, the school will have the right to reject the admission.
- Admission will be confirmed only after payment of fees for the first quarter and the caution money deposit.
- Preference will be given to **Direct Siblings** (two children only) of our existing students who fall in the right age group and who have completed the application process as per the schedule given in this notice. Cousins **will not** be considered as siblings.

## 5. Documents to be submitted along with the completely filled and signed printouts of the Online Admission Form:

- A self-attested copy of the Birth Certificate, in English. (In case of certificates in languages other than English, please bring the original notarized certificate translated in English)
- A self-attested copy of the residence proof. Residence proof should be strictly in the name of the father, mother or grandparents of the child seeking admission.  
Any **ONE** of the following documents can be produced as proof of residence:
  - a. Passport (Recent)
  - b. Electricity Bill (Recent)
  - c. Telephone Bill (Land Line)
  - d. Unique I. D (Aadhaar) Card
  - e. Registered Sale / Rent Agreement Copy
  - f. Bank statement for the current month.{For Flat Owners of Palava (Casa Rio/Rio Gold/Casa Bella/Casa Bella Gold) – Parents should carry the original document of the Sale Agreement of the flat and a self-attested photocopy of the same. Those who do not have the original Sale Agreement should come with a self-attested photocopy of the same.} Please Note - Ration Card **will not** be accepted as a proof of residence.
- **The Medical Certificate** provided in the printout of the online Admission Form has to be completely filled, signed and stamped by a registered medical practitioner.
- The Cancellation of Admission and Refund Policy signed by both the parents/whosoever has signed the admission form.
- Two **latest** colour photographs of the child properly affixed on the place provided on the printout of the Admission Form.
- Children who have the Aadhaar Card received from the Government of India can submit a self-attested copy of the same.
- A self-attested copy of previous report card (if available)
- Parents from the Reserved Category, who want the caste to be entered in the school register should submit a self-attested copy of the Caste Certificate in the name of the student and issued by the concerned Municipal Authorities.

## 6. Payment of Fees:

- Please see the Fee Structure for the academic year 2020-2021 uploaded on our school website.
- Fee Structure for the academic year 2021-2022 will be uploaded on **Tuesday, 24<sup>th</sup> November, 2020.**

## 7. Cancellation of Admission and Refund Policy:

### a) **In case of cancellation of new admission before 1<sup>st</sup> April, 2021:**

- Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents/ whoever signed the admission form, seeking cancellation of admission.
- Caution Money Deposit and Fees other than the Admission Fee will be refunded to those who seek cancellation of admission within 10 working days, from the receipt of the application.

### b) **In case of cancellation of new admission, after the academic year begins:**

- The Application for withdrawal has to be made in writing 30 days in advance, before the actual date of withdrawal, failing which, one month's fee, has to be paid as notice fee. If the pupil has attended even one day in the months of April or October, then the parent is liable to pay the Term Fee for that term along with the Tuition Fee. The school fee for the ongoing academic year till the date of application for withdrawal should be cleared, even if the student has not attended the school, since the seat is occupied by the student.
- The application for withdrawal has to be accompanied with an application for the refund of caution money signed by both the parent along with the original caution money receipt stating the name in which the refund cheque, has to be issued. The School Leaving Certificate and the Caution Money will be refunded to the applicant within 10 working days, from the receipt of the application /the last day attended by the pupil, whichever is later.
- Refund of Caution Money and the School Leaving Certificate will be issued only to those who have cleared the dues as mentioned by the school and the parents are requested to abide by the same.

- c) If the caution money receipt is lost / misplaced, then the applicant needs to submit an Indemnity Bond by paying a stamp duty of Rs.500/- stating that he/she has lost the receipt. Parents should contact the school to understand the process for the same.
- d) The application for withdrawal of admission will not be accepted or processed during the vacation period.
- e) The Cancellation and Refund Policy should be accepted and signed by both the parents/whoever signed the admission form while securing the admission.

## 8. Opening Day, Summer Vacation Schedule and Re-opening Day after the Summer Vacation

Opening Day	Last Working Day before the Summer Vacation (Attendance is mandatory)	Summer Vacation	Re-opening Day after the Summer Vacation (Attendance is mandatory)
Monday, 5 <sup>th</sup> April, 2021	Friday, 23 <sup>rd</sup> April, 2021	Monday, 26 <sup>th</sup> April, 2021 to Tuesday, 1 <sup>st</sup> June, 2021	Wednesday, 2 <sup>nd</sup> June, 2021

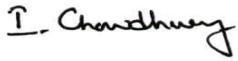
## 9. School Timings: (Monday to Friday)

8:15 a.m. to 2:45 p.m. (Reporting Time for Pupils: 8:10 a.m.)

Late mark : 8:11 a.m. onwards

## 10. Kindly Note:

- The School Management does not accept donation of any kind whatsoever. Neither does the Management authorize any person to do so.
- In case any person claims to secure a seat in our school through influence or consideration please bring it to the notice of the administration for suitable action.
- The School will not entertain any correspondence, discussion, telephones or personal inquiries regarding the admission process.



Mrs. Ishita Chowdhury  
Principal

Date: 15/10/2020