

PAWAR PUBLIC SCHOOL, DOMBIVALI
(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi
vide Affiliation No - MA208/2017)

Admission Notice for Nursery for the Academic Year 2019 - 2020

1. Eligibility Criteria for Admission:-

Grade	Eligibility Criteria
Nursery	3 Years complete as on 30 th September, 2019 (All children born between 1 st October, 2015 and 30 th September, 2016)

Age Criteria is as per the Maharashtra Government Resolution No. MISC - 9814/PRA.KRA.160/S.D.1 dated 21/01/2015, 23/01/2015 and 25/01/2017.

2. Preference for Admission:

1. **Staff Children and Siblings** of our existing students of the right age group and who will complete the admission process as per the schedule. **Cousins will not be considered as siblings.**
2. Flat Owners of Casa Rio / Casa Rio Gold, Palava
3. Flat Owners of Casa Bella / Casa Bella Gold, Palava
4. Tenants of Casa Rio, Casa Rio Gold, Palava
5. Tenants of Casa Bella / Casa Bella Gold, Palava
6. Owners of Lodha Elite, Lodha Freshia and Lakeshore Greens
7. Other residents of Dombivali

3. Admission Process:

- The Online Admission Forms for Nursery will be available from **9:00 a.m. on Tuesday, 20th November, 2018 to 9:00 p.m. on Thursday, 22nd November, 2018** to ALL ELIGIBLE candidates on **www.ppsdombivali.com**.
- The Online Admission Form Fee is **₹ 500/- (Non-refundable)**
- After filling up the online admission form and making the payment for the form, a single PDF file will be generated and emailed containing the Administration Copy and the Teacher's Copy of the filled form along with the Medical History Sheet Form and the Parental Consent Form. A payment receipt will also be generated. **Kindly download and save the Admission Form and Payment Receipt and print them subsequently.**
- Parents of selected candidates decided through a Lottery system will be informed through an email.
- Parents of selected candidates will have to visit the school administration office with the hard copies of the completely filled Admission Form (Administration Copy and Teacher's Copy), the Medical History Sheet with Stamp and Signature of the Medical Practitioner, the Parental Consent Form and all the required documents for the payment of fees. If the documents do not fulfill the eligibility criteria, the school will have the right to reject the admission.
- Admission will be confirmed only after payment of fees for the first quarter and the caution money deposit.
- Parents are requested to note that the Pre-Primary Section runs in two shifts and **the decision on the allocation of the shifts will be done by a Random Selection or Lottery system. No request for a change of shift will be accepted.**

4. Documents to be submitted along with the completely filled and signed printouts of the Online Admission Form:

- A self-attested copy of the Birth Certificate, in English. (In case of certificates in languages other than English, please bring the original notarized certificate translated in English)
- A self-attested copy of the residence proof. Residence proof should be strictly in the name of the father, mother or grandparents of the child seeking admission.

Any **ONE** of the following documents can be produced as proof of residence:

- a. Passport (Recent)
- b. Electricity Bill (Recent)
- c. Telephone Bill (Land Line)
- d. Unique I. D (Aadhar) Card
- e. Registered Sale / Rent Agreement Copy
- f. Bank statement for the current month.

Please Note - Ration Card **Will Not** be accepted as a proof of residence.

- **The Medical Certificate** provided in the printout of the online Admission Form has to be completely filled, signed and stamped by a registered medical practitioner.
- Two latest colour photographs of the child properly affixed on the place provided on the printout of the Admission Form.
- Children who have the Aadhaar Card received from the Government of India can submit a self-attested copy of the same.
- Parents from the Reserved Category, who want the caste to be entered in the school register should submit a self-attested copy of the Caste Certificate in the name of the student and issued by the concerned Municipal Authorities.

5. Payment of Fees:

- Fees will not be accepted without submission of all the required documents.
- Details of the Fee Structure for the academic year 2019-2020 are displayed on the school website.
- Fees have to be paid through a **Demand Draft or Pay Order only** in the administration office of the school at the time of submission of the printouts of the Admission Form and the other documents. Cheques/Cash/Bank transfer is not permitted.
Two Demand Drafts have to be submitted in favour of '**Pawar Public School**' payable at Dombivali / Mumbai.
- a) Refundable Caution Money Deposit : ₹ 40,000/-.
- b) School Fees like Admission Fee, Tuition Fee for the First Quarter, Term Fee and Library and Laboratory Fee for the First Term etc. amounting to ₹ 19,250/-.

6. Cancellation of Admission:

- Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents/ whoever signed the admission form, seeking cancellation of admission.
- Fees other than the Caution Money Deposit **will not** be refunded to those who seek cancellation of admission.
- The application for withdrawal has to be accompanied by an application for the refund of caution money along with the original caution money receipt stating the name in which the refund cheque has to be issued. The caution money deposit amount will be refunded to the applicant within 10 working days, from the receipt of the application.

7. Opening Day:

School will commence for the academic year 2019-2020 on the date mentioned below:

Grade	Day	Date
Nursery	Wednesday	10 th April, 2019

Attendance is mandatory for the students on the first working day.

8. School Timings: (Monday to Friday)

▪ Pre-Primary Section (Nursery, Jr. KG, Sr. KG)

Morning Shift : 8:15 a.m. to 11:15 a.m. Reporting Time for Pupils: 8:10 a.m.

Afternoon Shift: 12:45 p.m. to 3:45 p.m. Reporting Time for Pupils: 12:40 p.m.

Late Mark (Morning Shift) : 8:11 a.m. onwards
(Afternoon Shift) : 12:41 p.m. onwards

9. Kindly Note:

- The School Management does not accept donation of any kind whatsoever. Neither does the Management authorize any person to do so.
- In case any person claims to secure a seat in our school through influence or consideration please bring it to the notice of the administration for suitable action.

P. Chowdhury
Mrs. Ishita Chowdhury
Principal

Date: 31/10/2018

PAWAR PUBLIC SCHOOL, DOMBIVALI

Important Dates for Nursery for the Academic Year 2019 – 2020

	Start Date & Time	End Date & Time
Filling up of Online Admission Forms	9:00 a.m. on Tuesday, 20 th November, 2018	9:00 p.m. on Thursday, 22 nd November, 2018
Selected candidates will be informed through an Email by School	Monday, 10 th December, 2018	Tuesday, 11 th December, 2018
Submission of documents and Payment of Fees	Wednesday, 12 th December, 2018 9:00 a.m. to 12 noon	Friday, 14 th December, 2018 9:00 a.m. to 12 noon

T. Choudhary
31.10.18

